



Alan C. Lloyd, Ph.D.
Secretary for
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California Integrated Waste Management Board

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www.ciwmb.ca.gov



Arnold Schwarzenegger
Governor

July 1, 2005

TO: Waste Tire Regulated Community

FROM: Waste Tire Hauler Registration & Manifest Program

RE: CHANGES TO THE CALIFORNIA UNIFORM WASTE AND USED TIRE MANIFEST SYSTEM

As you may be aware, the California Integrated Waste Management Board (CIWMB) has recently evaluated and revised the California Uniform Waste and Used Tire Manifest System, replacing the existing Manifest (CIWMB 647) and the Tire Trip Log (CIWMB 648) forms with the Comprehensive Trip Log (CTL) form (CIWMB 203). This revision to the existing waste tire manifest system will ease the burden of compliance by the regulated community and simplify administration but will entail significant changes to the current process and responsibilities for all parties (waste tire generators, waste tire haulers, and end-use facilities).

Under the current manifest system, all parties are required to submit their respective manifest/trip log documents to the CIWMB within 90 days of the shipment of tires. With the CTL forms, the hauler will now be required to complete and submit the form to the CIWMB and provide the generator or end-use facility with a receipt showing the tire transaction. The generator/end-use facility operator will be required to provide accurate information to the hauler, review and initial the receipt form, and retain the receipt at their place of business for three (3) years. It should be emphasized that while manifest program revisions encourage and facilitate Web based reporting and electronic data transfer of manifest information, the paper CTL form is being made available to those haulers that cannot or do not want to avail themselves of these options. During a transition period which will end on December 31, 2005, the current manifest and trip log forms can still be used and the current reporting requirements will still apply for each reporting party.

We are asking that all registered waste tire haulers, including exempt haulers (government, agricultural, and common carriers), attend one of the meeting locations listed below to become more familiar with these new requirements. Additionally, if any generators or end-use facility operators are interested in knowing more about this new form and their responsibilities, or the Web based and electronic data transfer (EDT) options, we welcome your attendance as well.

The manifest program revisions will affect all stakeholders, so please make every effort to attend at one of these meeting locations:

California Environmental Protection Agency



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The energy challenge facing California is real. Every Californian needs to take immediate action to reduce energy consumption. For a list of simple ways you can reduce demand and cut your energy costs, see our Web site at <http://www.ciwmb.ca.gov/>

Changes To The California Uniform Waste And Used Tire Manifest System
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Sacramento

Cal/EPA Building
Coastal Hearing Room
1001 I Street
Sacramento, CA

July 25, 2005

10:00 am

** available on simulcast*

www.ciwmb.ca.gov/Broadcast/

Los Angeles

SCAQMD
21865 E. Copley Dr.
Diamond Bar, CA

July 27, 2005

10:00 am

**Spanish training available*

San Jose

Hilton San Jose
300 Almaden Blvd.
San Jose, CA 95110

August 16, 2005

10:00 am

**Spanish training available*

Santa Rosa

Hilton
3555 Round Barn Blvd.
Santa Rosa, CA

August 25, 2005

10:00 am

San Diego

Environmental Services
Department
Ridge haven
9601 Ridge haven Ct.
San Diego, CA

August 29, 2005

10:00 am

**Spanish training available*

Redding

Red Lion Hotel
1830 Hilltop Drive
Redding, CA 96002

September 8, 2005

10:00 am

Visalia

Radisson
300 South Court Street
Visalia, CA

September 16, 2005

10:00 am

**Spanish training available*

Should you be unable to attend any of these meetings, you are welcome to visit our website (www.ciwmb.ca.gov/tires/manifest) to learn more about the CTL form and requirements or contact our Waste Tire hotline 1-866-896-0600 (toll free) for information to be sent to you.

Thank you for your interest in this matter.

Sincerely,

Keith E. Cambridge, Program Manager
Waste Tire Hauler & Manifest Program
Special Waste Division